Amendments to the Specification

Please replace the paragraph at page 11, line 10 - page 12, line 8 with the following amended paragraph:

According to further another feature of the invention, the workflow server has a user information memory for storing a list of work items transferred to the user, identification information of a substitute user designated for each work or process by the user, and identification information of a user in charge who designates ~~the user as a substitute~~ the substitute user in association with identification information of each user of the client terminal. When a request of ~~start of~~ starting the substitution process with respect to a work item to be processed by another user is received from a user ~~except for~~ other than the user in the destination of the work item, the controller of the workflow server creates a dialog box for selecting a user in charge on a display of the client terminal as a request source on the basis of identification information of the user in charge stored in said user information memory corresponding to the request source user. When a user in charge is designated by the request source user, the qualification of the request source user for a substitute user is checked by the controller of the workflow server and thereafter work items which are permitted to be processed by the request source user are specified by referring to information stored in the user information memory corresponding to the designated user in charge.

Please replace the paragraph at page 12, lines 9-20 with the following amended paragraph:

In a preferred embodiment of the invention, the user information memory stores at least one of power of substitute, substitution conditions, and substitution effective term besides identification information of the substitute user designated by each user for each work, and at the time of confirming qualifications for a substitute user of the request source user, the controller of the workflow server checks whether the identification information of the user has been registered in advance or not and at least one of the power of substitute, ~~substation~~ substitution conditions, and substitution effective term, thereby to limit the range of the work items to be processed by a substitute.

Please replace the paragraph at page 12, line 21 - page 14, line 3 with the following amended paragraph:

More specifically, the workflow server according to the invention comprises: a process management table defining the relation between an identifier of each of nodes constructing a business process and a destination of a work item in correspondence with a business identifier; a user information management table for storing, in correspondence with an identifier of a user who operates the client terminal, an identifier of an unprocessed work item, an identifier of a substitute designated by the user ~~every work~~ for each work or process, and an identifier of a user in charge indicative of another user who designate the client terminal user as a substitute; a work item management table for storing, in correspondence with a work

item identifier, an identifier of a business process to which the work item belongs and an identifier of an node indicating the present position of the work item; and a controller for allowing both the user in charge who has not yet processed a work item in the user management table and a substitute user registered as a substitute in correspondence with the business process identifier of the work item in the user management table of the user in charge, specifying a next node identifier and a destination user from the process management table in accordance with the business process identifier of the work item and the identifier of the node in the present position with respect to the work item processed by the client terminal, registering the work item as an unprocessed work item in another user management table corresponding to the destination user, and updating the identifier of the node indicative of the present position to the identifier of the next node in the work item management table corresponding to the work item.

Please replace the paragraph at page 27, lines 13-21 with the following amended paragraph:

A dialog box 62 is an entry dialog box for designating a ~~substrate~~ substitute user with respect to one of the assignable operations 131, which has been selected on the initial dialog box 61. When a user selection button 613 is clicked on the designation dialog box 61, the dialog box 62 is created. In the case of designating a substitute user for a new operation which is not displayed, the operation name is added to the column of the assignable operations and the user selection button 613 is clicked.